



भा.कृ.अनु.प.-केन्द्रीय उपोष्ण बागवानी संस्थान  
रहमानखेड़ा, डाकघर काकोरी, लखनऊ-226 101 (भारत)  
ICAR-Central Institute for Subtropical Horticulture  
Rehmankhhera, P.O. Kakori, Lucknow - 226 101 (India)



F.No.: 1-6(9)/Estt.

Dated: 28.08.2021

To

The Directors/Project Directors of the ICAR Institutes/NRCs/ATARIs

Sub:-Filling up the post of Upper Division Clerk at ICAR-CISH, Lucknow on deputation basis for a period of three years-reg.

Sir,

It is proposed to fill up the one (01) vacant post of **Upper Division Clerk** in the pay Level-4 in pay matrix (pay band 1 of Rs. 5200- 20200 + GP 2400 pre-revised) on deputation basis for a period not exceeding three years at ICAR-Central Institute for Subtropical Horticulture, Lucknow from the eligible officials as per the provisions mentioned below:


- (i) By deputation of regular Upper Division Clerk of ICAR Institutes/Hqrs.  
Or
- (ii) Failing (i) above, by deputation of regular Lower Division Clerks of ICAR Hqrs./Institutes having at least 8 years regular service.

It is requested that the vacancy position may please be circulated amongst the eligible employees of your Institute.

The application forms of suitable and willing eligible candidates may kindly be forwarded in the proforma enclosed along with their CR/APAR dossiers for the last five years so as to reach the office on or before **20.09.2021**. A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate(s) may also be given while forwarding the application

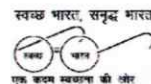
Incomplete applications and the applications received after the prescribed date without CR/APAR dossiers and certificates as prescribed above will not be entertained

Yours faithfully

  
(Rahul Bhat)  
Asstt. Adm. Officer

Copy to:-

1. Director (Adm.), ICAR, Krishi Bhawan, New Delhi-110001.
2. Under Secretary (Hort.), ICAR, KAB-II, Pusa, New Delhi-110012.
3. Incharge AKMU for uploading on Institute's website.
4. PS to the Director.
5. For publishing on e-office.



**PROFORMA**

**Application for the post Of Upper Division Clerk on Deputation Basis At ICAR-  
CENTRAL INSTITUTE FOR SUBTROPICAL HORTICULTURE, LUCKNOW**

**(Please specify the post)**

1. Name of the Candidate (In Block letters) :
2. Name of the Institute where presently working :
3. Full postal address :
  
4. Date of appointment on regular basis in the Present post. :
5. Whether permanent/temporary :
6. Date of Birth :
7. Educational Qualification :
8. Whether belongs to SC/ST/OBC :
9. Service Details:

Name of the Institute	Post held	Pay level	Period		Nature of duties
			From	To	

10. Any other information relevant to the application:

I do hereby declare that particulars furnished by me are correct to the best of my knowledge and belief.

Signature of the applicant

Date:

**CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE**

Certified that the information furnished by the aforesaid applicant has been verified from the Office/service records and are found correct. Attested copies of last 5 years APARs enclosed. It is also certified that no vigilance/disciplinary action has been initiated or being contemplated against him/her.

Signature with seal